



THE CAMPHILL SCHOOL

A community serving children with intellectual and developmental disabilities since 1963

Phased School Reopening Health and Safety Plan

A Message from the Pennsylvania Department of Education (PDE):

“Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity’s Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity’s Health and Safety Plan must be approved by its governing body and posted on the school entity’s publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan. Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed.”

“All plans must include the [Order of the Secretary of the Pennsylvania Department of Health Requiring Universal Face Coverings](#).”

The initial “Process to Reopen Pennsylvania” published by the Governor of Pennsylvania included color-coded phases for mitigation strategies (green/yellow/red). The corresponding website has been archived as of now and more recent orders and guidance do not reference these color-coded phases. This updated Health & Safety Plan has therefore removed these phases and includes other more recent updates from public health authorities.

Last Updated: 12/14/20

Recent changes are highlighted in yellow

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This Health & Safety Plan draws on guidance provided by CDC, the Pennsylvania Governor's Office, the Pennsylvania Secretary of Health, the Pennsylvania Department of Education (PDE), the Office of Developmental Programs (ODP), the Office of Children, Youth and Families (OCYF), and the Chester County Health Department.

1. Summary of Key Strategies & Procedures

- We plan for the school to be open for in-person instruction following the strategies and procedures listed in this plan as long as there are no government mandates to close and as long as there are no COVID-19 outbreaks at our school that require us to temporarily close . The school will follow all corresponding orders. In the case of closure of in-person classroom instruction, boarding students will remain on-campus to maintain opportunity of access to the educational program.
- The school has established a **Pandemic Response Team** to provide guidance and leadership with regard to the school’s COVID-19 response. Members of the team will carry oversight of all aspects of this plan and communicate with all members of the school community.
- **Professional development training** will be provided to all school staff on the contents of this plan and practical implications for the school program. Administrative staff will be exempt from training that is exclusively relevant to the educational program. Changes will be communicated to all stakeholders via email.
- All buildings on the school’s campuses will be subject to **cleaning** in accordance with CDC guidance and regular cleaning, sanitation, disinfecting and ventilation (CSDV) protocols/procedures will be implemented.
- **Classrooms and other learning spaces** will be organized to allow for the highest degree of physical distancing possible. Alternative classroom spaces will be used on a temporary basis to ensure additional distancing and separation of groups of students and staff.
- Students and staff will be **grouped** by class and house communities (units) with as little crossover between units as possible. Day and Boarding students will be grouped separately during the lunch period (12:30—2:15pm).
- **Communal areas** such as common rooms usually used for movement instruction, recess or assemblies will be used only by one unit at a time, followed by CSDV procedures and a break before another unit is permitted to use the area.
- Students will be provided with **personal materials** for individual use to the highest degree possible.
- All students and staff will be **screened or screen** themselves for COVID-19 at the beginning of the day. If screening is positive, student or staff will stay at home and the School and Medical Offices will be notified (see 2.3.3. for details).
- Boarding students or boarding staff who screen positive for COVID-19 are expected to be **tested** via PCR/NAA test or other test accepted for this purpose by the County or State Health Department. Day students and non-boarding staff who screen positive for COVID-19 are strongly encouraged to consult with their primary care physician and/or get tested via via PCR/NAA test or other test accepted for this purpose by the County or State Health Department. Any positive test of students or staff shall be immediately communicated to the Medical Office of The Camphill School. The Medical Office will communicate with the Chester County Health Department and the Office of Developmental Programs as indicated.
- Students and staff will **stay home** (for boarding students and boarding staff this means their boarding school home) when one or more of the following applies to them:
 - o Having tested positive for COVID-19 (“confirmed case”) or meeting criteria for “probable case”
 - o Having screened positive for/showing symptoms that may be associated with COVID-19
 - o Having had close contact with a person with COVID-19 within the last 14 days (or during a different time frame, depending on guidance by the health department)

- Any **positive test result** for active COVID-19 shall be immediately communicated to the Medical Office. In the case of a person testing positive for COVID-19 we expect the Chester County Health Department to provide guidance and support. All parents/guardians and staff of The Camphill School will be notified of a first COVID-19 case at the school; no personally identifying information about the person with COVID-19 will be provided for reasons of confidentiality. Contact tracing is expected to be done under the leadership of the Chester County Health Department.
- Students and staff will follow symptom-based, time-based and test-based strategies for **returning to school**, depending on their symptoms and if direct exposure to someone with COVID-19 occurred.
- Staff has to wear **face coverings** while at school (unless they have a medical or mental health condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face covering in school), in accordance with the order of the PA Secretary of Health. This is especially important when closer than 6 feet to someone else or when indoors. Boarding staff is exempt from the wearing of face coverings when in contact with boarding students and boarding staff of the same house community per ODP guidance. Students have to wear face coverings when at school, in accordance with the order of the PA Secretary of Health. This does not apply to contact between boarding students and boarding staff of the same house community. Students who have a medical or mental health condition or disability that precludes the wearing of a face covering in school are not required to do so. Per guidance from PDE and DOH, the applicable condition should be documented in the student's IEP in accordance with the IDEA. Due to the nature of their disability most of our students are currently unable to consistently and reliably wear a face covering at all required times. Staff members will work with all students on understanding the importance of face coverings for everyone's health and safety during the time of the pandemic as well as practicing the wearing of face coverings to the maximum extent feasible. Their IEPs will be revised to include a Specially Designed Instruction reflecting this.
- For staff at **high risk for severe illnesses**, the school will try to provide flexible work from home options where appropriate and possible. The Medical and School Offices will work with parents of students at high risk for severe illness regarding the possibilities for individual plans as indicated.
- **Replacement teachers/instructors** for all classes and residences will be identified. The school will develop contingencies to take effect in the event of the absence of a larger number of support staff.
- The school will offer a **distance learning program** via a Continuity of Education Plan for all students whose parents choose not to or cannot send their children to the physical school campus.
- **Outdoor activities** in sparsely populated areas (e.g. parks) which allow for physical distancing from people who are not part of the unit making the excursion are possible, as long as they remain local and are allowed by the public health authorities. Excursions involving indoor activities are discouraged and may not be allowed based on community transmission. All excursions must follow orders by public health authorities.
- All **visits** will be limited. All non-essential **volunteer** programs will be suspended. All essential visitors and volunteers must screen themselves or be screened for signs and symptoms of COVID-19 (see 2.3.3.) and are only allowed to visit if the screening is negative (i.e. no signs or symptoms). All essential visitors and volunteers will receive instructions on health and safety procedures to follow while on school premises. These procedures will include physical distancing to the highest degree possible and the wearing of face coverings, especially when closer than 6 feet to others or when indoors (see 2.3.4. below).

- All **family visitors** must screen themselves or be screened for signs and symptoms of COVID-19 (see 2.3.3.) and are only allowed to visit if the screening is negative (i.e. no signs or symptoms). If a student visits with his/her family, both the student and the family members must screen themselves or be screened for signs and symptoms of COVID-19 (see 2.3.3.) prior; if the screening is positive and the parents decide to follow through with taking their child home, return to campus will depend upon clearance by the Medical Office. If the school is closed, family visits will be restricted to the absolutely essential. When the school is open, family visits will need both to be limited in frequency and to be scheduled in advance. If the county that the family resides in is under more restrictive mitigations measures than Chester County, the more restrictive restrictions will apply. At any time, family members should not enter the boarding homes on campus. All family visitors will receive instructions on health and safety procedures to follow while on school premises. These procedures include physical distancing to the highest degree possible and the wearing of face coverings, especially when closer than 6 feet to others or when indoors. (see 2.3.4. below),
- Prior to **returning from vacations** at home, students will be screened for signs and symptoms of COVID-19, and parents will be required to affirm that they do not know of any exposure of their child to COVID-19 in the 14 days preceding return to campus. Students and staff have to comply with the orders of the Secretary of the Pennsylvania Department of Health regarding testing and self-quarantine requirements after out-of-state travel prior to return to school. Please see the corresponding order of the Secretary of Health and <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Travelers.aspx>. Those living and travelling out-of-state are strongly recommended to plan accordingly. Staff is expected to not miss time at work due to self-quarantine because of out-of-state travel.

2. Health and Safety Plan: The Camphill School

Guidance from PDE:

“All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities.”

This plan documents The Camphill School’s plan to offer in-person instruction to all students while following the guidance and recommendations of the CDC, the Pennsylvania Governor’s Office, the Pennsylvania Secretary of Health, the Pennsylvania Department of Education (PDE), the Office of Developmental Programs (ODP), the Office of Children, Youth and Families (OCYF), the Chester County Health Department, and any other relevant agencies. This plan will address strategies and procedures to be implemented to ensure the health and safety of all students and staff to the highest degree possible. The plan contains specific accommodations for the students with developmental and cognitive disabilities that make up the population of this school and will be referenced in each student’s IEP. The plan also addresses our intentions for communicating relevant content with members of our school community. We will continue to monitor local health data to assess implications for the operations of our school, including potential adjustments of this plan throughout the school year.

2.1. Type of Reopening

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).

Launch date for in-person learning (i.e., start of total reopening): Sept. 8, 2020

Key Questions

- *When will the school be open for in-person instruction?*

We plan for the school to be open for in-person instruction following the strategies and procedures listed in this plan as long as there are no government mandates to close and as long as there are no COVID-19 outbreaks at our school that require us to temporarily close. The school will follow all corresponding orders. In the case of closure of in-person classroom instruction, boarding students will remain on-campus to maintain opportunity of access to the educational program. In the case that any home counties of day students are under more restrictive mitigation measures than Chester County with regards to freedom of movement the more restrictive mitigation measures shall apply. All program staff are considered essential personnel and are expected to continue to come to school regardless of the status of the county that they live in.

- *How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?*

All students and staff will follow the health monitoring and screening procedures outlined in “2.3.3. Monitoring Student and Staff Health” as well as the strategies, policies and procedures outlined in “2.3. Key Strategies, Policies and Procedures”.

- *How did you engage stakeholders in the type of re-opening your school entity selected?*

The school collaborated with instructional, support and administrative staff members as well as members of the Board of Trustees in deliberating its decision to reopen its facilities in September. The draft of this plan was shared with staff and parents with the request for feedback and questions. The school is open for feedback and comments on its Health & Safety Plan.

- *How will you communicate your plan to your local community?*

This plan will be posted on the school's website and sent to all parents and staff members of the school.

- *Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?* It will be part of the task of the Pandemic Response Team (see 2.2. below) to continuously follow all new developments with regard to this pandemic, including, but not limited to, reviewing all new relevant guidance issued by the authorities and responding promptly and appropriately to any new situations that may arise.

2.2. Pandemic Response Team

Each school entity is required by PDE to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and/or team will be responsible for facilitating the local planning process, monitoring implementation of the Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, The Camphill School has decided to establish a pandemic team. In the table below, we have identified each member of the Pandemic Response Team and the stakeholder group they represent.

Individual(s)	Job Title and Stakeholder Group(s) Represented
Sonja Adams	Co-Worker Admissions Coordinator, Day Program, Homemakers Group, Boarding Volunteer, Students of the Camphill Academy
Tobias Adams	Pedagogical Administrator, Day Program, Teachers' Faculty, Instructional Staff, Support Staff, Parent Group
Guy Alma	Director of Development, Transition Program, Transition Program Staff, Parent Group
Carsten Callesen	Director of Therapeutic Services, Medical Office, Boarding Program, Boarding Volunteers
Anna Harris	Special Education Teacher, Day Program, Homemakers Group, Boarding Volunteers
Raphael Knauf	School Physician, Medical Office
Elizabeth Sanders	Administrator, Students of the Camphill Academy
Andreas Schuschke	Director of Programs, Special Education Teachers, Boarding Program
Claus Sproll	Director of Finance, Administrative Staff
Haleh Wilson Janisch	Special Education Teachers, Boarding Program, Transition Program, Homemakers Group

2.3. Strategies, Policies, and Procedures

2.3.1. Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- *How will you ensure the building is cleaned and ready to safely welcome staff and students?*

All buildings on the school's campuses will be subject to cleaning in accordance with CDC guidance.

- *How will you procure adequate disinfection supplies meeting OSHA and CDC requirements for COVID-19?*

The staff person responsible for cleaning supplies will oversee the procurement and maintenance of an adequate stock of disinfection supplies.

- *How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?*

Cleaning, sanitation, disinfecting and ventilation (CSDV) protocols/procedures will be implemented regularly. Frequently touched surfaces and objects (including door handles, sink handles, etc.) should be cleaned and disinfected at least daily.

- *What protocols will you put in place to clean and disinfect throughout an individual school day?*

Throughout an individual school day, high-use and shared areas/objects (e.g. bathrooms, hallways, classrooms, living rooms, desks, chairs, counter tops, etc.) will be subject to regular cleaning and disinfecting. When possible, staff will eliminate high-touch surfaces. The school will ensure ventilation systems operate properly and increase circulation of outdoor air by opening windows and doors when possible.

- *Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?*

All school staff will be trained in CSDV protocols/procedures. Training was provided in-person and remotely prior to the beginning of the school year. At the conclusion of the training, staff was surveyed regarding their readiness to implement the protocols/procedures. New staff will access recorded training sessions.

2.3.2. Physical Distancing and Other Safety Protocols

Key Questions

- *What strategies will be employed for Physical Distancing among staff?*
- Maintain a distance of at least 6 feet from staff members or students that are not part of one's own unit, to the maximum extent feasible
- Hold group meetings such as parent-teacher conferences, staff meetings, and curriculum planning virtually to the maximum extent feasible.
- Discourage congregating in shared spaces, such as staff lounge areas.
- Parents will not be permitted to enter the buildings on campus.
- For admin staff: use physical barriers, such as plexiglass, in reception areas and employee workspaces where the environment does not accommodate physical distancing, as needed.

- *How will classrooms/learning spaces be organized to mitigate spread?*

Classrooms and other learning spaces will be organized to allow for the highest degree of physical distancing possible. When multiple students are in one enclosed space, such as a classroom, students will be seated at a distance and facing the same direction, to the maximum extent feasible. Desks will be turned to face in the same direction. Alternative classroom spaces will be used on a temporary basis to ensure additional distancing and separation of groups of students and staff. The use of shared equipment will be limited to the highest degree possible. Students and staff will wash hands (or use hand sanitizer) before and after touching shared equipment. All spaces will be cleaned and disinfected frequently (see 2.3.1.).

- *How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?*

Students and staff will be grouped by class and residence (units) with as little crossover between units as possible. Day and Boarding students will be grouped separately during the lunch period (12:30-2:15pm).

- *What policies and procedures will govern use of other communal spaces within the school building?*

High use communal areas, such as bathrooms, hallways, etc. will be subject to regular cleaning and disinfecting as outlined in 2.3.1. Other communal areas such as common rooms usually used for movement instruction, recess or assemblies will be used only by one unit at a time, followed by CSDV procedures and a break before another unit is permitted to use the area. Class transitions will be scheduled to limit numbers of students in hallways at any time to the maximum extent possible. The school will limit the size of groups using the playground at any one time and encourage physical distancing practices during playground play to the maximum extent feasible. Students and staff will wash their hands or use hand-sanitizer before and after being on the playground. The school already serves meals in an alternative setting (i.e. not in a cafeteria or similar congregate setting) in small groups. Students and staff will be required to wash hands or use hand sanitizer before and after eating. All food (including snacks) and utensils will not be allowed to be shared.

- *How will you utilize outdoor space to help meet social distancing needs?*

The school's large and beautiful outdoor spaces will be used, weather permitting, to diversify instruction and increase the possibility of physical distancing among students and staff.

- *What hygiene routines will be implemented throughout the school day?*

All students and staff will be trained in appropriate and frequent handwashing procedures as well as personal hygiene and protection.

- *How will you adjust student transportation to meet social distancing requirements?*

The Camphill School's responsibility for transportation only extends to the arrival and departure of students on campus. Students will be received from and returned to their buses by a staff member who is practicing adequate physical distancing and wearing a face covering during pickup and drop-off of students.

- *What visitor and volunteer policies will you implement to mitigate spread?*

All non-essential volunteer programs will be suspended. All essential visitors and volunteers must screen themselves or be screened for signs and symptoms of COVID-19 (see 2.3.3.) and are only allowed to visit if the screening is negative (i.e. no signs or symptoms). All visits have to be scheduled in advance. If the county that the visitor resides in is under more restrictive mitigations measures than Chester County with regards to freedom of movement, the more restrictive restrictions will apply. All essential visitors and volunteers will receive instructions on health and safety procedures to follow while on school premises. These procedures will include physical distancing to the highest degree possible and the wearing of face coverings, especially when closer than 6 feet to others or when indoors (see 2.3.4.). All boarding volunteers will receive the full training provided to all school staff (see 2.4.). For family visits, please refer to 2.3.4.

- *Will any of these physical distancing and other safety protocols differ based on age and/or grade ranges?*

No, due to the developmental challenges of our students all measures will be applied uniformly.

- *Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?*

All school staff was trained on physical distancing and safety protocols. Training was provided in person and remotely prior to the beginning of the school year. At the conclusion of the training, staff was surveyed regarding their readiness to implement the protocols. New staff will access recorded training sessions.

- *What are protocols are recommended for personal hygiene?*

When handwashing, individuals should use soap and water to wash all surfaces of their hands for at least 20 seconds, wait for visible lather, rinse thoroughly and dry. Coughs and sneezes should be covered. Hand sanitizer should be available in indicated areas where sinks for handwashing are not available. Students and staff should wash hands (or use hand sanitizer) before and after touching shared equipment. All staff will be trained in teaching proper personal hygiene routines to the students as an ongoing practice.

2.3.3. Monitoring Student and Staff Health

Key Questions

- *How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?*
- *Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?*
- *What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?*
- *Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?*
- *What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?*
- *How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?*
- *When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?*
- *Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?*

Summary of Responses to Key Questions:

The protocols described below may change based on updated guidance by public health authorities. Please note that all personal medical information needs to be treated confidentially and must not be disclosed to unauthorized people or organizations. The Medical Office (phone 610-469-0862) will closely collaborate with the Chester County Health Department regarding isolation, quarantine, contact tracing and testing requirements. Some questions listed above are answered in other sections.

Definitions

- **Screening for COVID-19** means to evaluate if the following are present:
 - a. One or more of the following:
 - Cough
 - Shortness of breath or difficulty breathing
 - New lack of smell or taste (without congestion)
 - b. Two or more of the following:
 - Fever (subjective or measured - axillary or temporal T 99.5° F or higher; oral T 100.4° F or higher)
 - Sore throat
 - Runny nose/congestion

- Chills
 - Rigors
 - Muscle pain
 - Headache
 - Nausea or vomiting
 - Diarrhea
 - Fatigue
- c. Taking fever reducing medication (e.g. acetaminophen, ibuprofen or naproxen). As long as there is no known or probable exposure to COVID-19, this does not apply if the medication is taken for chronically recurring pain (e. g. menstrual cramps, known migraine) or acute musculoskeletal injuries.
- **Screening positive for COVID-19** means that a, b and/or c are met.
 - **Symptoms consistent with COVID-19** is defined as meeting a and/or b. Close contact is defined as being a household member or having been closer than 6 feet for at least 15 minutes cumulatively over a 24-hour period to the person in question while the person was symptomatic and/or 48 hours before symptom onset or having direct contact with infectious secretions of the person in question (e.g., being coughed on). If the individual was asymptomatic at the time they were diagnosed with COVID-19, this time frame begins 48 hours prior to the time of collection of the positive test.
 - **Confirmed case of COVID-19** means those confirmed through an approved laboratory test.
 - **Probable case of COVID-19** means having symptoms consistent with COVID-19 and having had close contact to a confirmed or probable COVID case in the 14 days prior to start of symptoms (epi-linked).

Screening

- All students and staff will be screened or screen themselves for COVID-19 at the beginning of the day:
 - Boarding students and staff will be screened or screen themselves at their boarding homes.
 - Day students will be screened by their parents at home prior to leaving for school.
 - Non-boarding staff will screen themselves at home prior to leaving for school.
 - If screening is positive, student or staff will stay at home and notify the School and Medical Offices.
- Staff and parents will be provided with screening log sheets and instructions for screening.
- If a day student or non-boarding staff appears ill at school, they will be brought to a separate isolation room and be screened or screen themselves for COVID-19. People who screen positive should wear a face mask, if possible. If screening is positive, students will be picked up by their parents/guardians as soon as possible, staff will return home and the School and Medical Offices will be notified. Any individual supporting the isolation room should enter with full COVID-19 Personal Protective Equipment (PPE) to include eye protection, gloves, gowns, as much as possible; upon exiting the room, the PPE should be taken off.

- If a boarding student or member of staff appears ill at school, they will return to their boarding home and be screened or screen themselves for COVID-19. People who screen positive should wear a face mask, if possible. The associated homemaker will be notified. If screening is positive, the School and Medical Offices will be notified.
- 911 will be called if the situation of the ill person requires it (including but not limited to trouble breathing, persistent pain or pressure in the chest, new confusion, inability to wake or stay awake, and bluish lips or face).
- The School Office will monitor absences of students and staff.
- Please see sections below for further related steps.

Testing for COVID-19

- Boarding students or staff who screen positive for COVID-19 are expected to be tested via PCR/NAA or other test accepted for this purpose by the County or State Health Department.
- Day students and non-boarding staff who screen positive for COVID-19 are strongly encouraged to consult with their primary care physician and/or get tested via PCR/NAA or other test accepted for this purpose by the County or State Health Department.
- Testing of asymptomatic contacts will be done as recommended by the Chester County Health Department.
- Any positive tests of students or staff shall be immediately communicated to the Medical Office of The Camphill School. The Medical Office will communicate with the Chester County Health Department and Office of Developmental Programs, as indicated.

Staying Home when Appropriate

- Students and staff need to stay home (for boarding students and staff this means their boarding school home) when one or more of the following apply to them:
 - Having tested positive for COVID-19 (“confirmed case”) or meeting criteria for “probable case”
 - Having screened positive for/having symptoms consistent with COVID-19
 - Having had close contact with a person with COVID-19 within the last 14 days (or during a different time frame, depending on guidance by the health department)
- The Medical Office must be immediately notified when the listed criteria are met.
- When showing symptoms of COVID-19 and/or having tested positive for COVID-19, the individual should limit contact with other people and use a personal bathroom as much as possible. For direct interactions, personal protective equipment (mask, gown/apron, gloves, eye protection) should be worn as much as possible by the provider of care. The ill individual should wear a mask during that time if possible. Good hand hygiene is essential.
- Boarding students and staff: Given the specific needs of our student population, time outdoors and outside of a person’s room may be essential in the situations described in this section to avoid behavioral decompensation. The measures described in this section shall be implemented to the greatest extent possible. Physical distancing of at least 6 feet from members of other house communities must be maintained and campus must not be left when meeting the criteria in this section.

- Staff designated as essential by government authorities who has had recent close contact with someone with COVID-19 but remains asymptomatic may continue to perform their tasks as long as they pre-screen, perform regular self-monitoring, wear a face mask at all times and physically distance as much as feasible while performing their tasks (see ODP and CDC guidance).

Probable or confirmed case of COVID-19

- We expect the Chester County Health Department (or other health department if applicable) to contact a student's parents or staff person with COVID-19, inform close contacts of their possible exposure, and give instructions to those involved, including siblings and other household members, regarding self-quarantine and exclusions. The individual who tested positive will not be identified in communications from the health department to the school community at large but may need to be selectively identified for contact tracing by the health department. The Camphill School will support these communications to the best of our ability.
- Any positive test result for active COVID-19 shall be immediately communicated to the Medical Office.
- Contact tracing is expected to be done under the leadership of the Chester County Health Department. The Camphill School will closely collaborate with the Health Department to identify people who had close contact with the person who tested positive. These people will be advised about this contact, follow the points of "Staying Home when Appropriate" and should be considered exposed. If the person is present on school property when the school is notified of the positive case information, the person should immediately, but discreetly, be taken to an isolation space for pick up (if student) or asked to return home (if staff).
- If close contact to COVID-19 of a day student or non-boarding staff becomes known while they are at school, they will be brought to a separate quarantine room. Quarantined people should wear a face mask, if possible. Students will be picked up by their parents/guardians as soon as possible, staff will return home and the School and Medical Offices will be notified. If an entire class needs to be quarantined, the class should remain in their regular classroom as a temporary quarantine room.
- If close contact to COVID-19 of a boarding student or member of staff becomes known while they are at school, they will return to their boarding home. Quarantined people should wear a face mask on the way to their boarding home, if possible. The associated homemaker and the School and Medical Offices will be notified.
- All parents/guardians and staff of The Camphill School will be notified of a first COVID-19 case at the school; no personally identifying information about the person with COVID-19 will be provided for reasons of confidentiality.
- The public rooms used by the person with COVID-19 shall be closed off, cleaned and disinfected. If possible, cleaning and disinfection should happen at least 24 hours after last use of the person with COVID-19. If seven days have passed since the sick individual was in the affected area, cleaning is not needed.

Return to School

- Return to school of **symptomatic students or staff** will be based on the guidance of the Department of Education as outlined in this flowchart or corresponding updates: <https://www.education.pa.gov/Documents/K-12/Safe%20Schools/COVID/GuidanceDocuments/COVID-19%20Symptomatic%20K-12%20Student%20or%20Staff%20Process%20Flow.pdf>
- **Students and staff with laboratory-confirmed COVID-19 who have not had ANY symptoms** may discontinue home isolation when at least 10 days have passed since the date of their first positive COVID-19 diagnostic test, if they have had no subsequent illness. They may

return to school earlier if they had negative test results for the detection of Sars-CoV-2 RNA from two consecutive respiratory specimens collected ≥ 24 hours apart (total of two negative specimens).

- **A student or staff member who is quarantined** following close contact with someone with COVID-19 and remains asymptomatic may not return to school until 14 days after exposure (or during a different time frame, depending on guidance by the health department). A negative test obtained prior to the end of quarantine does not clear an individual for return. The entire quarantine period must be completed.
- The school may change the above criteria based on changes in the corresponding guidance from the health department.

2.3.4. Other Considerations for Students and Staff

Key Questions

- *What is the policy/procedure regarding face coverings for staff? What is the policy/procedure for students?*

Staff has to wear face coverings while at school (unless they have a medical or mental health condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face covering in school), in accordance with the order of the PA Secretary of Health. This is especially important when unable to maintain the recommended physical distance of 6 feet to someone else or when indoors. Boarding staff is exempt from the wearing of face coverings when in contact with boarding students and boarding staff of the same house community per ODP guidance. Face coverings may be removed to eat or drink during breaks and lunch periods also outside of house communities; however, at those times, physical distancing must be practiced to the highest degree possible. Staff are not required to wear a face covering in situations where wearing a face covering creates an unsafe condition to operate equipment or execute a task.

Students have to wear face coverings when at school, in accordance with the order of the PA Secretary of Health. This is especially important when closer than 6 feet to someone else or when indoors. This does not apply to contact between boarding students and boarding staff of the same house community. Students who have a medical or mental health condition or disability that precludes the wearing of a face covering in school are not required to do so. Per guidance from PDE and DOH, the applicable condition should be documented in the student's IEP in accordance with the IDEA. Due to the nature of their disability most of our students are currently unable to consistently and reliably wear a face covering at all required times. Staff members will work with all students on understanding the importance of face coverings for everyone's health and safety during the time of the pandemic as well as practicing the wearing of face coverings to the maximum extent feasible. Their IEPs will be revised to include a Specially Designed Instruction reflecting this.

- *What special protocols will you implement to protect students and staff at higher risk for severe illness?*

Regarding staff at higher risk for severe illness, The Camphill School intends to provide flexible work from home options where appropriate and possible. The Medical and School Offices will work with parents of students at high risk for severe illness regarding the possibilities for individual plans as indicated.

- *How will you ensure enough substitute teachers are prepared in the event of staff illness?*

Replacement teachers/instructors for all classes and residences will be identified. The school will develop contingencies to take effect in the event of the absence of a larger number of support staff.

- *How will the school strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?*

The school will offer a distance learning program via a Continuity of Education Plan for all students whose parents choose not to or cannot send their children not to attend school in person in any of the Phases.

- *What procedures and strategies will be put in place for school excursions and field trips?*

Outdoor activities in sparsely populated areas (e.g. parks) which allow for physical distancing from individuals not part of the same unit will be possible, provided that they remain local and are compliant with recommendations made by public health authorities. Excursions involving indoor activities are discouraged and may not be allowed based on community transmission. All excursions must follow orders by public health authorities.

- *What procedures and strategies will be put in place for family visits for boarding students?*

All **family visitors** must screen themselves or be screened for signs and symptoms of COVID-19 (see 2.3.3.) and are only allowed to visit if the screening is negative (i.e. no signs or symptoms). If a student visits with his/her family, both the student and the family members must screen themselves or be screened for signs and symptoms of COVID-19 (see 2.3.3.) prior; if the screening is positive and the parents decide to follow through with taking their child home, return to campus will depend upon clearance by the Medical Office. We request that any exposure of students to COVID-19 while with their families be immediately communicated to the Medical Office. When a student visits home, we request that the family follow all applicable public health guidance during the visit and the 14 days preceding the student's visit.

If the school is closed, family visits will be restricted to the absolutely essential. When the school is open, family visits will need both to be limited in frequency and to be scheduled in advance. Visits of students with their immediate families (including day visits, overnights, weekends) are expected to take place as scheduled in coordination with boarding program staff. If the county that the family resides in is under more restrictive mitigations measures with regards to freedom of movement than Chester County, the more restrictive restrictions will apply. At any time, family members should not enter the boarding homes on campus. All family visitors will receive instructions on health and safety procedures to follow while on school premises. These procedures include physical distancing to the highest degree possible and the wearing of face coverings, especially when closer than 6 feet to others or when indoors. All family visitors will receive instructions on health and safety procedures to follow while on school premises. These procedures will include physical distancing to the highest degree possible and the wearing of face coverings, especially when closer than 6 feet to others or when indoors.

- *How does travel out of Pennsylvania affect students' and staff's return to school?*

Prior to **returning from vacations** at home, students will be screened for signs and symptoms of COVID-19, and parents will be required to affirm that they do not know of any exposure of their child to COVID-19 in the 14 days preceding return to campus. Students and staff have to comply with the orders of the Secretary of the Pennsylvania Department of Health regarding testing and self-quarantine requirements after out-of-state

travel prior to return to school. Please see the corresponding order of the Secretary of Health and <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Travelers.aspx>. Those living and travelling out-of-state are strongly recommended to plan accordingly. Staff is expected to not miss time at work due to self-quarantine because of out-of-state travel.

2.4. Health and Safety Plan Professional Development and Communication

Trainings regarding this Health and Safety plan were held at the beginning of the school year 2020/21 and were recorded for any staff joining the school at a later date. Any updates to the Health and Safety Plan will be communicated to all stake holders via email. In case of conflict, later communications will supersede the corresponding sections in this Health and Safety Plan and prior communications.

3. Health and Safety Plan Governing Body Affirmation Statement

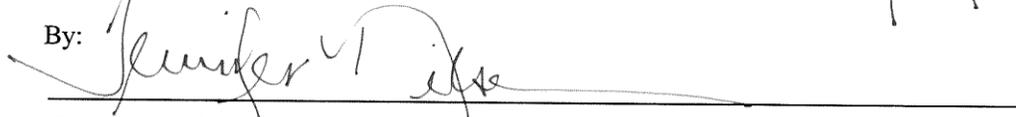
The Board of Directors/Trustees for **The Camphill School** reviewed and approved the Phased School Reopening Health and Safety Plan on (INSERT DATE: MONTH, DAY, YEAR).

The plan was approved by a vote of:

16 Yes
0 No

Affirmed on: (INSERT DATE: MONTH, DAY, YEAR) AUGUST 7th, 2020

By:



(Signature* of Board President)

JENNIFER NILSEN

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.